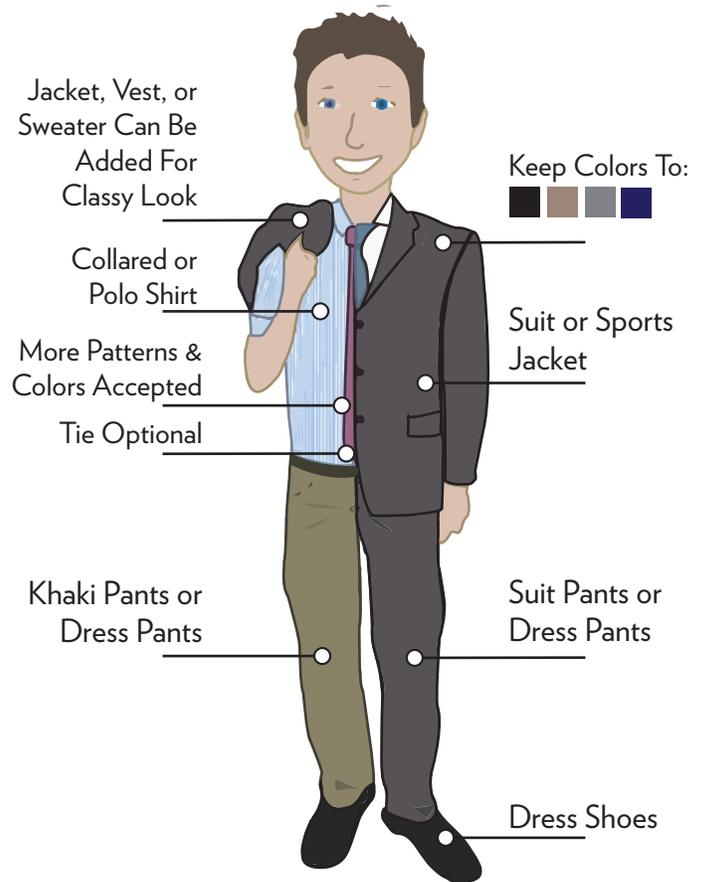
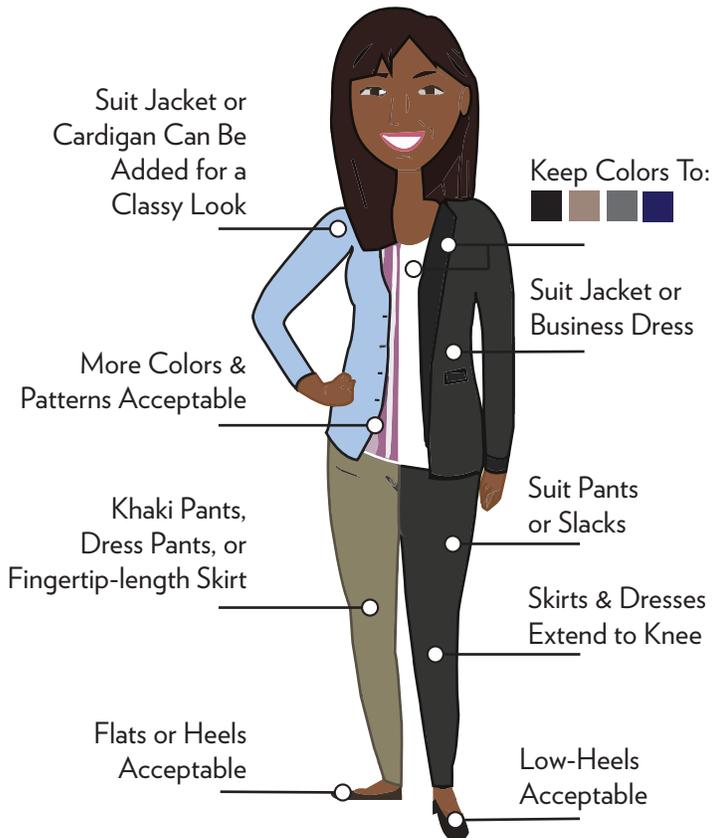


BUSINESS CASUAL vs. PROFESSIONAL



HELPFUL HINTS:

When in doubt, dress conservatively.

A suit (suit & tie for men) will be appropriate in most situations.

Make sure your outfit, including shirt/blouse, is wrinkle-free.

Stick with solid colors, tighter-woven fabrics, or simple patterns.

Accessories should be kept simple: basic pumps, modest jewelry, and light make-up.

Wear a belt and a watch.

Be sure your hair is neatly trimmed or groomed. Avoid the “messy” look.

Shirts with lettering or graphics should not be worn.

Check your outfit for missing buttons, lint, or a crooked tie.

A skirt should be no shorter than the tips of your middle fingers (or just above the knee for good measure).